

**OTTAWA-CARLETON LIFESKILLS (OCL)
ACCESSIBILITY PLAN and COMPLIANCE with the
ACCESSIBILITY FOR ONTARIANS WITH DISABILITIES ACT (AODA) 2005**

SUPPORTING POLICY STATEMENT and PROCEDURE # 9

SUBJECT: SELF – SERVICE KIOSKS

Should OCL find it necessary to provide a self-serve kiosk, OCL will take into account accessibility requirements for persons with disabilities when designing, purchasing or acquiring self-service kiosks when, where and if applicable.

The public will be notified via the OCL website that a self-service kiosk is available and upon request such notification shall be made available in accessible formats that meet the needs of persons with disabilities.

Upon request, this Supporting Policy Statement and Procedure is available in accessible formats and communication supports.